

CAREER OPPORTUNITY

INVESTMENT ANALYST

Established in 1967, IPUT is Ireland's premier property company with a portfolio of 89 properties and an asset value of €2.5 billion.

IPUT is the largest owner of modern Dublin office property in Ireland owning and developing landmark office buildings occupied by leading national and global businesses.

IPUT has an ambitious vision to grow the company and build on its current position as Ireland's premier property company.

IPUT is seeking an Investment Analyst for a permanent full time role.

Responsibilities

- Analyse and update weekly leasing, acquisition and disposal documents
- Management and analysis of portfolio data to enable quarterly reporting
- Evaluate and report on existing investments
- Assist with the quarterly valuations to include liaising with MSCI and INREV
- Support the team in the development of marketing presentations and material
- Assist with the updating of the quarterly Fund cashflow
- Working with external advisors to ensure timely and accurate portfolio information is obtained
- Assist with the preparation of the quarterly investor bulletin
- Support and contribute to the annual strategy review and preparation of business plans and evaluating asset performance
- Research the wider investment market, analyse and monitor industry developments and transactions

Personal Profile

- Third level qualification in Real Estate, Economics, Finance or a related discipline
- At least 2 years' relevant experience
- Results focused with strong attention to detail and accuracy of work
- Ability to manage multiple tasks simultaneously to tight deadlines
- High level problem solving and investment analytical skills
- Excellent communication skills, both written and verbal
- Pro-active with experience working on own initiative in a busy office environment
- Advanced working knowledge of MS Excel & PowerPoint
- Effective team player

IPUT AT A GLANCE

Number of Properties

89

Asset Value

€2.5bn

Total Portfolio Size

5m sq ft

Number of Tenancies

380

Click here to watch our
Portfolio Tour



If you are interested in applying for this role, please email a cover letter together with an up to date CV to careers@iput.com

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