

CAREER OPPORTUNITY

SENIOR FACILITIES MANAGER

Established in 1967, IPUT is Ireland's premier property company with a portfolio of 89 properties and an asset value of €2.5 billion.

IPUT is the largest owner of modern Dublin office property in Ireland owning and developing landmark office buildings occupied by leading national and global businesses.

IPUT has an ambitious vision to grow the company and build on its current position as Ireland's premier property company.

IPUT is seeking a Senior Facilities Manager, preferably with expertise in Hard Services FM, to be part of a growing team to manage the IPUT portfolio of buildings.

Responsibilities

Reporting to the Head of Asset Services, and working as a key member of the portfolio management team, the role will involve:

- Responsibility for ensuring all IPUT multi-let properties are managed to the highest standard to enhance occupier experience in line with the IPUT brand.
- Proactive day-to-day facilities management including an on-site presence to promote strong working relationships with building management teams, tenants and third-party advisors.
- Budget and financial management, including procurement and oversight of all services.
- Manage all service and contractor related agreements and delivery including service level agreements.
- Responsibility for site services risk management and compliance with all statutory requirements
- Conducting building asset life cycle analysis and management of building sinking funds.
- Constantly pursue enhanced building sustainability with a focus on energy management strategies.
- Liaising with the IPUT development team on refurbishments and new developments.

Personal Profile

- Previous experience (min. 7 years), and related qualification, in office Facilities Management or Mechanical and Electrical Services Engineering.
- Experience in managing medium to large scale property portfolios, including multi-let office buildings, and a strong awareness of building service charges.
- Experience in the procurement of hard and soft facilities management services including preparation of detailed tender documentation and general budget and financial management.
- Excellent project management skills with a proven track record in managing third party providers.
- Experience in managing buildings in line with Environmental, Social & Governance and Health & Safety principles and best practice.
- Full clean drivers licence.

IPUT AT A GLANCE

Number of Properties

89

Asset Value

€2.5bn

Total Portfolio Size

5m sq ft

Number of Tenancies

380

Click here to watch our
Portfolio Tour



If you are interested in applying for this role, please email a cover letter together with an up to date CV to careers@iput.com

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